

**DIRECTORY AND SUMMARY OF
ARIZONA REAL ESTATE RULES
2010
TITLE 4, CHAPTER 28. REAL ESTATE DEPARTMENT**

ARTICLE 1. GENERAL PROVISIONS

Contains definitions, sets fees, and describes computation of filing deadlines, time frames and procedures for processing license applications.

ARTICLE 3. LICENSURE

Describes requirements and procedures for applying for licensure as a salesperson or broker, changes to name, address, license status, employer; license renewal and reinstatement, and documentation in instances of unlicensed activity.

ARTICLE 4. EDUCATION

Provides guidelines and requirements for pre-license and continuing education instruction, including course content, administration of the state license examination, and approval of schools, courses, and instructors, and for certification as a business brokerage specialist.

ARTICLE 5. ADVERTISING PROVISIONS

Describes permitted, restricted, or prohibited activities pertaining to advertising and promotional activities by salespersons, brokers and developers.

ARTICLE 7. COMPENSATION

Disclosure requirement concerning compensation a broker may receive.

ARTICLE 8. DOCUMENTS

Describes requirements for providing copies of documents and when certain contract disclosures and notices are required to be made.

ARTICLE 11. PROFESSIONAL CONDUCT

Identifies specific conduct that is required or prohibited to guide salespersons and brokers in their dealings with clients and customers, and brokers' responsibilities to exercise supervision over licensed and unlicensed employees.

ARTICLE 12. DEVELOPMENTS

PART A. APPLICATION FOR PUBLIC REPORT, CERTIFICATE OF AUTHORITY, OR SPECIAL ORDER OF EXEMPTION

Procedures to follow and information required to apply for a subdivision public report, to sell unsubdivided land, or exemption, or to operate a cemetery.

**DIRECTORY AND SUMMARY OF
ARIZONA REAL ESTATE RULES**

Page 2 of 2

PART B. GENERAL INFORMATION

Permitted use of an expedited process, conditional sales and subsequent owner exemptions, changes to a development or cemetery, or the owner or operator of a development or cemetery that require amendment of the license, certification of a development for filing with HUD, options and blanket encumbrances, partial releases, restrictions on developers' handling of earnest monies, and record keeping.

ARTICLE 13. ADMINISTRATIVE PROCEDURES

Describes service on the Department and licensees, investigative information, response to charges, procedures for an attorney to appear for a respondent licensee, describes for consolidation of similar matters, and rehearing requests, procedures, and rulings.